



VENDOR APPLICATION & REQUIREMENTS

Saturday, September 19, 2026 10 am - 3 pm
Lyndoch Street, Corunna, Ontario

CONTACT PERSON: Tracy Kingston 519-312-3747

APPLICATION DEADLINE: AUGUST 1, 2026 on or before 9 pm

This is an outdoor festival right on Lyndoch Street in Corunna between Fane and Cameron Streets.

Exhibitors can be a local business, service organization, busker, simple entertainment, story teller or artisans/crafters. The sale of goods is permitted, however no food products unless you are selling pre-packaged goods like candy or baked goods for example. Contact organizers for authorization of your products if you are unsure if they meet our criteria.

The committee reserves the right to refuse a vendor if deemed inappropriate for a family focused event. If a vendor's participation is deemed unacceptable at the event, they will be asked to leave.

Provide a description of your goods and photos (if possible) when applying. It is also helpful to provide your social media account names for our reference.

EXHIBITOR SPACE AND SET UP

- Only 1 exhibitor per booth
- Booth size will be 12'x12' to accommodate your display including any type of structure you set up. You are responsible for your own tables, chairs, display units and structure such as a tent or canopy. Booth must be able to withstand inclement weather, be structurally sound and possess no danger to life or health.
- No electricity will be available as the event is right on the street and there is no access to hydro.
- Garbage pails will be provided throughout the festival and you are responsible cleanup and disposal of any refuse at or generated from your booth.
- Exhibitors must be in attendance at their booth for the duration of the festival.
- **Set up can begin at 7:30 a.m.** You will be required to park off site on one of the side streets or behind Two Water/Pizza Hut Plaza once you have set up.
- **NO VEHICLES WILL BE PERMITTED AT YOUR BOOTH.**
- **Take down after 3:15 p.m.** and times may be staggered depending on number of participants.

CONDITIONS OF EXHIBITING

- To secure your space, we must receive **your application, entry fee and insurance by Aug. 1, 2026.** Space is allotted on a first come basis and there will be a maximum of 2 exhibitors with the same types of products. **There is a non-refundable \$35 fee to participate (we will refund it if we already have a product in your category).**
- Your space will be confirmed once we receive your application, entry fee and proof of insurance.

- **Proof of liability insurance is mandatory!**

You will need to provide a valid Certificate of Insurance that includes \$2,000,000 liability and it **MUST** name both **The Corporation of the Township of St. Clair** and **Optimist Club of Moore, Ontario** as additional insured. They must be written as shown in red or your application will be rejected.

If you use your own insurance company, they will know what to do.

The additional insured must be written as shown above, OR you will have to get the certificate corrected.

If your insurance company requires addresses, the Township's is 1155 Emily St., Mooretown, ON N0N 1M0 and Optimist Club is P.O. Box 1912, Corunna, ON N0N 1G0

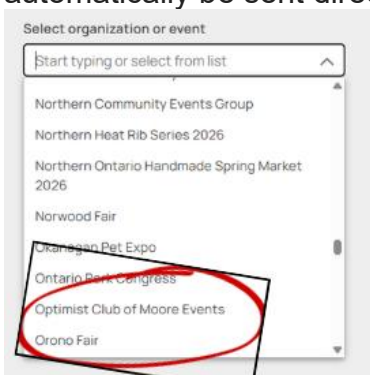
Event Address: 446 Lyndoch St., Corunna, ON N0N 1G0

Event Name: Corunna Street Festival

If you are buying insurance from Duuo, you can use this link then follow directions (cut & paste into your browser if it won't link here).

https://apps.ca.ics.duuo.ca/booth-operation/protections/list/?prescriptionGroup=mooreoptimist&utm_campaign=General%20-%20Always%20On&utm_medium=email&hsenc=p2ANqtz-9gB4ehp9IFxRqsJ_fHfJIhaKDqUXHZ8PokXiTx4neb5e2SDHJO0qNSQQt-Xmj65vl7rQh7vbnjrRK5QmrT7qbVTWm3fQ&hsmi=315220209&utm_content=315220209&utm_source=hs_automation

GOOD NEWS! The Corunna Street Festival is now listed under the **select organization or event drop down box** **choose Optimist Club of Moore Events** then the event information and the additional insured will automatically be added to the application. **PLUS** a copy of the certificate will automatically be sent directly to us.



If you need help, I can send you more instructions

SUBMIT APPLICATION, WAIVER, INSURANCE AND ENTRY FEE:

Email: corunna.streetfestival.vendor@gmail.com (preferred method)

Mail to or Drop off: Corunna Street Festival 4014 Kimball Rd., Corunna, ON N0N 1G0

This is NOT the event address, event address is 446 Lyndoch St., Corunna N0N 1G0

E-transfer to: corunna.streetfestival.vendor@gmail.com

- Participants cannot hold the Township of St. Clair or the Corunna Street Festival Committee or the Optimist club of Moore, Ontario, liable for any loss, damage or theft.
- You will be contacted by email about your acceptance to the event. We are busy volunteers so it may take a few days.
- Details and your booth location will be emailed on or before Sept. 15, 2026.
- There will be no liquor served at the event and exhibitors are reminded this is a family event and alcohol shall not be part of your day in any way while participating in the event. Food will be available at adjoining businesses for purchase.
- Portable toilets will be on site
- Bottled water will be supplied but you need to plan ahead and bring any refreshments you may require.

If you agree to all conditions, please fill out the 2 forms below send as soon as possible.

IF you do not hear that we received your application within 2 weeks of sending it, please call or text Tracy 519-312-3747 to inquire about its' status.

CORUNNA STREET FESTIVAL 2026 VENDOR APPLICATION

The undersigned exhibitor hereby agrees to hold the Corporation of The Township of St. Clair, their agents, employees, council members, volunteers or the Corunna Street Festival committee members or the members of the Optimist Club of Moore, Ontario harmless from any and all damage, expense or liability from any injury or damage to any person, including the general public, the exhibitor, its agents or employees or to the property of the exhibitor arising out of the exhibitor's participation in the Corunna Street Festival on September 19, 2026. The above mentioned will not be responsible for any loss or losses incurred by the exhibitor as a result of fire, theft, water, accidents, weather, acts of nature or other mishaps or incidents not specifically listed herein.

Contact Name: _____

Company Name: _____

Product or Service: _____

Cell Phone: _____

Email: _____

Mailing Address (incl. postal code): _____

Social Media pages (if applicable): _____

Description of products: _____

Method of **\$35** Payment: _____ (mail, e-transfer, drop off)

Cheques payable to **Corunna Street Festival** (it must be written as Corunna Street Festival)
Mailed to 4014 Kimball Rd., Corunna, ON N0N 1G0

E-transfer to: **corunna.streetfestival.vendor@gmail.com**

Signature: _____

Date: _____

Notes: _____

CORUNNA STREET FESTIVAL 2026

ACKNOWLEDGEMENT & WAIVER

I have read the application information and agree to the conditions, rules and regulations as outlined above

I have completed the application form

I have attached a valid Certificate of Insurance that includes \$2,000,000 liability and names **The Corporation of The Township of St. Clair** and **Optimist Club of Moore, Ontario** (must be listed as written) as Additional Insured,
The **event address is 446 Lyndoch St., Corunna, ON N0N 1G0**

I have included the vendor fee of \$35 or
E-transferred it to **corunna.streetfestival.vendor@gmail.com**

Your name & Company: _____

Date: _____