



Saturday, September 20, 2025 10 am- 3 pm

446 Lyndoch Street, Corunna, Ontario

VENDOR APPLICATION & REQUIREMENTS

APPLICATION DEADLINE: AUGUST 10, 2025 on or before 9 pm

This is an outdoor event right on Lyndoch Street in Corunna between Fane and Cameron Streets.

Exhibitors can be a local business, service organization, busker, simple entertainment, story teller or artisans/crafters. The sale of goods is permitted, however no food products unless you are selling pre-packaged goods like candy or baked goods for example. Contact organizers for authorization of your products if you are unsure if they meet our criteria.

The committee reserves the right to refuse a vendor if deemed inappropriate for a family focused event. If a vendor's participation is deemed unacceptable at the event, they will be asked to leave.

Provide a description of your goods and photos (if possible) when applying. It is also helpful to provide your social media account names for our reference.

EXHIBITOR SPACE AND SET UP

- Only 1 exhibitor per booth
- Lot size will be 12'x12' to accommodate your display including any type of structure you set up. You are responsible for your own tables, chairs, display units and structure such as a tent or canopy. Booth must be able to withstand inclement weather, be structurally sound and possess no danger to life or health.
- No electricity will be available as the event is right on the street and there is no access to hydro.
- Garbage pails will be provided throughout the festival and you are responsible cleanup and disposal of any refuse at or generated from your booth.
- Exhibitors must be in attendance at their booth for the duration of the festival.
- **Set up can begin at 7 a.m.** You will be required to park off site on one of the side streets or behind Two Water/Pizza Hut Plaza once you have set up.
- **NO VEHICLES WILL BE PERMITTED AT YOUR BOOTH.**
- **Take down after 3:15 p.m.** and times may be staggered depending on number of participants.

CONDITIONS OF EXHIBITING

- To secure your space, you must **submit your application and insurance forms by Aug. 10, 2025**. Space is allotted on a first come basis. **There is a non-refundable \$30 fee to participate.**
- You can apply anytime but your space will only be confirmed once we receive your entry fee and proof of insurance.
- **Proof of liability insurance is mandatory as required by St. Clair Township**
You will need to provide a valid Certificate of Insurance that includes \$2,000,000 liability and it must name both **The Corporation of the Township of St. Clair** and **Optimist Club of Moore, Ontario** as additional insured. **Do not include the word *and* but the entities must be written as shown in red or your application will be rejected.**
If your insurance company requires addresses, the Township's is 1155 Emily St., Mooretown, ON N0N 1M0 and Optimist Club is P.O. Box 1912, Corunna, ON N0N 1G0

Event Address: 446 Lyndoch St., Corunna, ON N0N 1G0

Event Name: Corunna Street Festival

- You can get insurance from your own insurance company or on-line with Duuo Insurance <https://duuo.ca/> or through another provider.
Insurance certificate must be submitted with your application form and entry fee no later than Aug. 10, 2025. If it is not received by the deadline, your space and entry fee will be forfeited.
- Participants cannot hold the Township of St. Clair or the Corunna Street Festival Committee or the Optimist club of Moore, Ontario, liable for any loss, damage or theft.
- You will be contacted by email about your acceptance to the event
- Details and your booth location will be emailed on or before Sept. 15, 2025.
- There will be no liquor served at the event and exhibitors are reminded this is a family event and alcohol shall not be part of your day in any way while participating in the event. Food will be available at adjoining businesses for purchase.
- Portable toilets will be on site
- Bottled water will be supplied but you need to plan ahead and bring any refreshments you may require.

If you agree to all conditions, please fill out the 2 forms below send as soon as possible.

IF you do not hear that we received your application within 2 weeks of sending it, please call or text Tracy at 519-312-3747 to inquire about its' status.

SUBMIT APPLICATION & WAIVER:

Email: corunna.streetfestival.vendor@gmail.com (preferred method)

Mail or drop off:

Corunna Street Festival 4014 Kimball Rd., Corunna, ON N0N 1G0

This is NOT the event address, event address is 446 Lyndoch St., Corunna N0N 1G0

Call or text: Tracy Kingston 519-312-3747

CORUNNA STREET FESTIVAL 2025 VENDOR APPLICATION

The undersigned exhibitor hereby agrees to hold the Corporation of The Township of St. Clair, their agents, employees, council members, volunteers or Corunna Street Festival committee members and the members of the Optimist Club of Moore, Ontario harmless from any and all damage, expense or liability from any injury or damage to any person, including the general public, the exhibitor, its agents or employees or to the property of the exhibitor arising out of the exhibitor's participation in the Corunna Street Festival on September 20, 2025. The above mentioned will not be responsible for any loss or losses incurred by the exhibitor as a result of fire, theft, water, accidents, weather, acts of God or other mishaps or incidents not specifically listed herein.

Contact Name: _____

Company Name: _____

Product or Service: _____

Cell Phone: _____

Email: _____

Mailing Address (incl. postal code): _____

Social Media pages (if applicable): _____

Description of products: _____

Method of \$30 Payment: _____ (mail, e-transfer, drop off)

Cheques payable to **Corunna Street Festival** (it must be written as Corunna Street Festival)

Etransfer to: **corunna.streetfestival.vendor@gmail.com**

Signature: _____

Date: _____

Notes: _____

CORUNNA STREET FESTIVAL 2025

ACKNOWLEDGEMENT & WAIVER

I have read the application information and agree to the conditions, rules and regulations as outlined above

I have completed the application form

I have attached a valid Certificate of Insurance that includes \$2,000,000 liability and names **The Corporation of The Township of St. Clair and Optimist Club of Moore, Ontario** (must be listed as written) as Additional Insured,
The **event address is 446 Lyndoch St., Corunna, ON N0N 1G0**

I have included the vendor fee of \$30 or e-transferred it to **corunna.streetfestival.vendor@gmail.com**

Your name & Company: _____

Date: _____